

## Instructions for the PCI DSS Technical Training Module

1. Open a web browser
2. Type in <https://cms.psu.edu/frames.aspx> (this will take you to ANGEL training program)
3. Select the “**Log On**” button and type in your Penn State access account and password into the appropriate fields
4. Select “**Find a Group**”
5. Type in “**Protecting Penn State Data**” in the Keyword Search
6. Select “**Enroll**” found below the group results found after the search
7. On the “**Content**” page you will find the following information: **Instructions, Supplement Documents Folder and Protecting Penn State Data Module**
  - a. To follow along with the audio portion of the slides, click the “**Narrative**” in the **Supplement Documents folder** icon/link to print
  - b. To access the actual module (audio portion and accompanying slides), select the “**Protecting Penn State Data Training Module**” and select “**Begin Training**”
  - c. A **Reference Guide** can be printed for later reference and can be found in the **Supplement Documents** folder.
  - d. **Note the training may take a few minutes to fully load before launching.**

## Other Helpful Tips

- If you are working in an open area, you may choose to use headphones if listening to the audio portion of the module.
- Bottom navigation bar functionality
  - Rewind
  - Pause/Play
    - ANGEL will timeout after inactivity for a certain amount of time. Generally, a notice will appear that you will be logged out after xyz minutes unless you prefer to stay connected.
  - Back
  - Forward
  - Mute audio
  - Exit
  - Information
- Top right menu (table of contents)
  - Jump to a slide \*\* note not all slides are listed on the top right menu.

## Contact Information

If you are experiencing problems with ANGEL, please contact their Helpdesk:  
<https://cms.psu.edu/psad/psad20/index.asp>.

Comments/suggestions for this module or to request the development of other security-driven modules, contact the IPAS team: [ipas@psu.edu](mailto:ipas@psu.edu) or 814-867-1340.